



## Junior Project Manager / Project Controller (m/f/d) | #KI2609

Jawor (Poland), Wroclaw (POL)

### Your Tasks

- Project management of national and international construction and real estate projects
- Collaboration in teams on complex large-scale projects with Senior Project Manager, Project Manager and Project Assistance, as well as effective communication with clients during the project. Creating and updating schedules, cost overviews
- Leading meetings with project stakeholders
- Contract an claim management in design and construction
- Coordination of general designer and contractor
- Regular reporting on project status, progress, time, costs, quality, risks, open points
- Support in all project phases of the THOST portfolio
- Document management

### Your Profile

- Successfully completed technical studies in the field of civil engineering, design, architecture, MEP
- Analytical thinking, planning and organisational talent, as well as very good communication skills
- Fluent English language proficiency, incl. in business contexts
- Excellent knowledge of MS Office (especially Word, Excel, PowerPoint, Outlook), MS Project and/or Oracle, Power BI
- Willingness to travel national and international

### We offer

- Participation in interesting, challenging and future-shaping projects nationally and internationally
- Flexible working hours
- Targeted further development of your methodological toolset and personal competencies
- Distinctive team atmosphere within our family-owned company
- Holistic climate protection policy

## About us

THOST is one of the leading German companies in project management. From our locations in Germany and abroad, we manage complex projects in the fields of real estate, mobility, IT, plant engineering, infrastructure and energy. With our broad expertise in project management, we serve national and international industrial clients as well as public and private investors.

Projects are our world!

APPLY HERE

## Contact

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You can find detailed information on how we handle your personal data as part of the application process in our privacy policy.

